



ATTENTION:

Activity Advisors and Student Council Officers/Representatives

OASC presents

Senior High School Student Council / Leadership Recognition Program

September 2010

Dear Colleague:

OASC, through its Student Council (School leadership team) Recognition Program, is issuing your council a challenge – the challenge of excellence! This program offers the opportunity for your council to grow and improve. It is not intended to be a competition among councils; rather, its purpose is three-fold:

1. **To be a goal-setting and planning tool for advisors and student leaders as they plan out their year. This program can help you achieve a balanced year of activities.**
2. **To be used as an evaluative tool throughout the year – to help you see what you've accomplished, and stay focused on what you are striving for.**
3. **A method whereby OASC can effectively recognize quality councils within the state.**

The following pages contain a description of activities and services, which your student council may wish to accomplish. Please note that points are given for each completed activity. Councils earning enough points will qualify for **STANDARD, MERIT, HONOR, or GRAND PRIZE** Councils, and will be honored at the OASC Spring Conference, May 1-2, in Salem, and will receive specially designed certificates with a seal indicating their specific recognition. The OASC office will also send a letter to your principal as well as a media release for your local newspaper. After all, we can all use a little good news! Because we operate under the "honor system," we ask your cooperation in being fully truthful in your scoring – even if it means qualifying for a lower category. Remember, achieving any one of the categories is an accomplishment to be proud of!

A copy of the description pages along with attached documentation must be sent to the OASC office by Friday, April 1, 2011. In addition, e-mailing descriptions with permission to share is highly encouraged and appreciated. Since this program runs from spring to the following spring, those councils that participated last year may include pts. acquired after the April deadline last year. The only requirement is that your school must be an active OASC member school in order to participate.

On behalf of the OASC Board of Directors, I wish your council an exciting and fulfilling year. Please feel free to contact Sara Nilles, OASC Program Director, if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sara Nilles".

Sara Nilles
OASC Program Director

Certificate Categories:

<u>TOTAL</u>	<u>DESCRIPTION</u>
212 - 250.....	STANDARD PRIZE
252 - 291.....	MERIT PRIZE
292 - 326.....	HONOR PRIZE
327 - 362.....	GRAND PRIZE

Senior High School Student Council / Leadership Recognition Program

I. LEADERSHIP DEVELOPMENT

A. SCHOOL

- _____ 1. Your school holds an out-of-school leadership /planning retreat **(5pts.)**
- _____ 2. Describe your annual goal setting process **(5pts.)** _____
- _____ 3. You have a student(s) serving on your school's site council, school board or something similar **(5pts.)** Please describe the something similar here _____
- _____ 4. Give your school **5 pts.** if they have participated in and implemented a specialized school-wide program that promotes student voice and input (i.e. RSVP/PBS, etc.) Training _____
- _____ 5. Give your school **5 pts.** if you planned for a motivational guest speaker/presentation to speak to your student body. Name of guest speaker/presentation _____

B. STATE

- _____ 1. 2010-2011 OASC Membership **(5pts.)**
- _____ 2. 2010 OASC Spring Conference Attendance **(5pts.)**
- _____ 3. 2010 OASC Summer Camp Attendance **(5pts.)**
- _____ 4. 2010 OASC Fall Conference Attendance **(5pts.)**
- _____ 5. 2010 Winter Regionals Attendance **(5pts.)**
- _____ 6. 2010 Winter Energizer Attendance **(1pt. per person, max. 5 pts.)**
- _____ 7. If someone from your school presented a workshop at an OASC state conference **(5pts.)**
- _____ 8. If your Advisor attended the Advisor Cont. **(5pts.)**
- _____ 9. If your Advisor was either a counselor at or attended the 2010 Summer Camp **(1 pt. for each day attended, max. 5pts.)**
- _____ 10. If your school hosted a 2010 Winter Regional Workshop **(2pts.)**
- _____ ** Give your school **5 BONUS points** if you prepared a basket for "Friends of OASC" at either Spring Conf., Fall Conf., Alumni Event and/or other _____

C. NATIONAL

- _____ 1. NASC membership **(5pts.)**
- _____ 2. 2010 NASC Conference Attendance – Indiana **(1pt per delegate, max.5 pts.)**

_____ **LEADERSHIP DEVELOPMENT SECTION TOTAL (82 PTS. POSSIBLE)**

II. COUNCIL / LEADERSHIP ORGANIZATION

A. CONSTITUTION

- _____ 1. Written copy on file **(5pts.)**
- _____ 2. Attach a copy of your constitution **(2pts.)**
- _____ 3. If you have revised or reviewed your constitution within the last 4 years **(2pts.)**
- _____ 4. Election / Appointment Procedures written in your constitution and publicized **(2pts.)**
- _____ 5. Constitution posted and easily accessible to all students **(2 pts.)**

B. FINANCIAL PROCEDURES

- _____ 1. Written Budget **(3pts.)**
- _____ 2. Process for budget monitoring and reconciliation **(2pts.)**

C. ORIENTATION OF MEMBERS

- _____ 1. Induction Ceremony or Event **(5pts.)**
- _____ 2. Orientation Session or retreat for incoming officers **(5pts.)**
- _____ 3. Written resources provided to members, including job description, goals, calendar and constitution **(3pts.)**
- _____ 4. Member contact information prepared and updated regularly **(2pts.)**

D. INPUT FROM STUDENT / FACULTY / COMMUNITY

- _____ 1. Process for receiving student input **(2pts.)**
- _____ 2. Process for receiving faculty / administration input **(2pts.)**
- _____ 3. Process for receiving community input **(2pts.)**
- _____ 4. Attach a description or copy of any of your processes **(3pts.)**

E.. MEETINGS

- 1. Council / Leadership meetings are regularly scheduled **(5pts.)**
- _____ 2. Process for informing students of the meetings **(2pts.)**
- _____ 3. An agenda is set prior to the meeting **(2pts.)**
- _____ 4. Students are aware of & follow meeting "norms" (rules, procedures &/or guidelines) **(2pts.)**

F. COMMUNICATION

- _____ 1. Council / Leadership team report regularly to the student body and faculty **(10pts.)**
- _____ 2. Calendar of your school activities is prepared, distributed and publicized **(10pts.)**
- _____ 3. Designated area in your school for students to find information on events **(5 pts.)**
(This can include Website and/or Social Media sites)
- _____ 4. Media Publicity (School, town, state newspaper, online media, radio, TV broadcast) **(2pts. each, max. of 10 pts.)** Please attach documentation if available or list the publicity that your school received and for which activity.
- _____ 5. Established procedure for communication and coordinating of clubs (i.e, Inter-club council etc.) **(2pts.)**

_____ 6. Communication with middle / elementary feeder school students & parents **(3pts.)**

_____ 7. Communication with other nearby high schools in your area **(2pts.)**

_____ **COUNCIL / LEADERSHIP ORGANIZATION SECTION TOTAL
(95 PTS. POSSIBLE)**

III. ACTIVITIES

A. SPORTSMANSHIP

_____ 1. Development and implementation of a program to promote good sportsmanship in your school or community **(10pts.)**

_____ 2. Did your school do something special to help another school? **(5pts.)** Please explain:

_____ 3. If your school actively supports and encourages students to attend a variety of events including drama, choir, speech and other club activities **(5pts.)**

B. COUNCIL / LEADERSHIP SPONSORED ACTIVITIES

*Listed below are nine categories for activities sponsored by a student council or student leadership group. On a separate attachment, describe those activities. Include: Category, nature/purpose of the activity, date/time/place, and one-two sentence description of the activity. Even though many activities may cross multiple categories please list it under only ONE category (choose the most fitting).

** Each of the categories will be worth 6 points for the first activity and 3 points for each additional activity with a maximum of 4 activities total under each category. **(15 points max. for each category).**

CATEGORIES:

1. School Spirit and Pride
2. Community Service
3. Sustainability / Go Green / School Beautification
4. Global Awareness
5. Recognition / Appreciation (Staff, students, arts, academics, clubs etc.)
6. Fund Raising
7. Unity / Diversity
8. Mentoring / Orientation
9. Other

_____ **ACTIVITIES SECTION TOTAL (155 PTS. TOTAL)**

IV. EVALUATION

A. SELF EVALUATION

Council / Leadership has formalized a process for self-evaluation of its functions **(10pts.)**
* **5 points** for attaching documentation or description of the process.

B. LEAVING A LEGACY

Development and implementation of a plan to pass on evaluations / reflections to the next years leaders **(10pts.)**
* **5 points** for attaching documentation or description of the process.

_____ **EVALUATION SECTION TOTAL (30 PTS. TOTAL)**

OASC
SENIOR HIGH STUDENT COUNCIL / LEADERSHIP
RECOGNITION PROGRAM
2010-2011

Information Form

School Name _____ District _____

OASC Region _____ County _____

Address _____

City _____ Zip _____ Phone _____

Advisor's Name _____

Advisor's E mail _____

Principal's Name _____

We have reviewed this application and verify that to the best of our knowledge the information contained within is factual and fulfills the requirements for:

(Check one) _____ Standard

_____ Merit

_____ Honor

_____ Grand Prize

TOTAL POINTS EARNED _____

ASB President's Signature _____ Date _____

Advisor's Signature _____ Date _____

Principal's Signature _____ Date _____